

Operator / Duty Holder
Address

Date:
Contract No.
Doc Ref:

FAO: (Client Focal Point)

Dear

Project

Installation Name

Independent Verification Body (IVB) comment on the SECE as required by the Offshore Installations (Safety Case) Regulations 2015 **OSCR (2015)** Regulation 9

This letter contains the comment on the review, by the Verifier assigned by the Duty Holder of the (Installation Name), (Duty Holder) as required by the Offshore Installations (Safety Case) Regulations 2015 as follows:

OSCR (2015) – Regulation 9:

(3) The duty holder must ensure that –

(a) the verification scheme is drawn up by or in consultation with the verifier and recorded in writing; and

(b) a note is made of any reservation expressed by the verifier as to the content of the scheme in the course of drawing it up.

(4) The duty holder must –

(a) produce a written record of the safety and environmental-critical elements and the specified plant;

(b) invite comment on the record by a verifier; and

(c) make a note of any reservation expressed by a verifier as to the contents of the record.

(5) The duties in paragraphs (1), (3) and 4 must be completed –

(a) in the case of a production installation, before completion of its design; and

(b) in the case of a non-production installation, before it is moved into external waters with a view to its being operated there.

The Verifier, (Verifier's name) has reviewed the record of Safety and Environmental-Critical Elements (SECE) as defined in the document (Duty Holder document ref, and title) in line with the Project Basis of Design Document (Duty Holder document ref, and title) **and records the following finding which requires address:**

Finding

The verifier considers the SECE document incomplete and requests Duty Holder to identify possible / likely impacts to the following Performance Standards:

- Internal Communication Systems
- Muster Areas, Escape & Evacuation Routes
- Emergency Lighting
- Personal Protective Equipment



The identified impacted SECEs for the Project are:
(List)

The Performance Standards for Design required for the identified impacted SECEs shall be reviewed and commented on by the Verifier via separate documents.

Verifier confirms that a verification scheme for the Project impacted SECEs with the ability to cause, contribute substantially to, prevent or limit the effect of a major accident affecting the installation listed above is being drawn up by the Duty Holder in consultation with the Verifier. That scheme will be implemented for the initial suitability of the Design; Manufacture; and Commissioning phases of the project. On completion of each phase, a Verification Work Instruction (VWI) will be endorsed by the Verifier for each impacted SECE to verify its initial suitability.

Yours sincerely,

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Signature IVB (Verifier) Signatory